

Rules and Regulations for International Students of Tianjin

ChengJian University

TCU A-SN 2017-32

Chapter 1 General Provisions

Article 1 To regulate management of international students, develop international students' education, and ensure educational quality, the provisions are enacted according to *Law of the People's Republic of China on the Administration of Entry and Exit of Aliens*, and *Regulations on the Administration of Accepting Foreign Students from Higher Education* (Ministry of Education, Ministry of Foreign Affairs and Public Security Decree No. 9).

Article 2 The provisions are applied to international students studying in TCU, including undergraduates, graduate students and language students.

Chapter 2 International Students' Rights and Obligations

Article 3 International students are entitled to the following rights while studying at the university:

- (1) Participate in activities organized by the School and use educational resources provided by TCU based on the teaching plan;
- (2) Join students' organizations for activities such as entertainments and sports;
- (3) Get a fair appraisal in his/her moral character and academic performance; get his/her certificate of completion, diploma and degree certificates after successful completion of all the courses prescribed by the university;
- (4) Appeal to TCU and/or administrative offices in charge of education for retrial in case of any disagreement on disciplinary actions from school.

Article 4 International students must perform the following obligations:

- (1) Abide by laws and regulations of People's Republic of China;
- (2) Comply with TCU's disciplines and regulations;
- (3) Study hard and complete all the courses prescribed by the university;
- (4) Well behave: be respectful, polite and well mannered;
- (5) Pay his/her tuition and other relevant fees according to relevant policies.

Chapter 3 Management of Daily Life

Article 5 The education and management of international students shall be in accordance with relevant laws and regulations of China and rules and regulations of TCU. International students should abide by laws and regulations of China and rules and discipline of TCU, and respect for Chinese social ethics and customs.

Article 6 International students are encouraged to take part in activities organized by School of International Education and TCU and celebrations for major festivals in China.

Article 7 International students are allowed to establish student associations, organizing activities, under the condition of approval TCU and laws and regulations of China. International students shall get the permission from Chinese government authorities for establishing cross-school and/or trans-regional organizations.

Article 8 TCU respects international students' customs and religious beliefs, but, do not provide venues for any religious activity. Activities such as missionary and religious gatherings are forbidden on campus.

Article 9 Celebrations for important traditional festivals of student's home country are allowed to be held at given time and place on campus. However, any objection and/or attack against other countries or violations of public morality are forbidden.

Article 10 International students shall not be employed, or engaged in commerce or other commercial activities during their studies, but may attend the work-study activities under the approval of TCU.

Article 11 Students living on campus must abide by regulations of Management of International Students' Residence of TCU.

Article 12 International students shall abide by relevant laws and regulations of China on such activities as publication, association, assembly, and demonstration. Religious activities of international students must abide by the Regulations on the Administration of Religious Activities of Foreigners in the People's Republic of China.

Article 13 Items carried or mailed in and out of China shall be in accordance with China's relevant management regulations.

Article 14 Students studying in TCU shall purchase the comprehensive insurance for studying abroad in accordance with the requirements of the Ministry of Education on the Interim Provisions on the Requirements for the Purchase of Insurance by Foreign Students.

Chapter 4 Visa and Resident Permit

Article 15 International students shall hold ordinary passports and study visas for registration. Learners applying to study in TCU shall apply for a study visa to Chinese visa offices abroad with "foreign students Visa Application Form" (JW201 Form or JW202 table), "Admission Notice" and "Foreigner Physical Examination Record"..

Article 16 TCU shall accept foreign students who hold a note of surrendering privileges while studying in China, issued by diplomatic offices of their countries, if they hold foreign diplomatic passport, service passport, or special passports and Chinese diplomatic visa, service visa or courtesy visa, and apply to provincial foreign affairs department of China, and get study visa from the Public Security Bureau.

Article 17 International students who plan to study for more than six months must complete the formalities of "Foreigner's Physical Examination Record" confirmation within the prescribed period. Anyone who fails to provide "Foreigner's Physical Examination Record", must do the physical examination in Tianjin Foreigner Medical Examination Center as Anyone diagnosed of diseases which are not allowed to enter China should leave China immediately.

Article 18 International students who hold the "X1" visa must apply to the Exit and Entry Administration Department of Tianjin Public Security Bureau within 30 days from the date of entry for the residence permit for foreigners. During the period of study in China, if there is any change concerning the residence permit, he/she must go to Exit and Entry Administration of Tianjin Public Security Bureau to change within 10 days.

Article 19 The extension for visa or residence permit must be applied for before expiry date of visa or residence permit, if international student needs to study or stay in China longer than permitted by visa or residence permit.

Article 20 International students must leave China within prescribed time after graduation, completion or dropout. TCU will promptly notify the Tianjin Public Security Bureau Exit-Entry Administration to abolish residence permit or shorten his/her stay in China for students who are ordered to drop out or expel.

Chapter 5 Reward and Punishment

Article 21 TCU has scholarship system. Tianjin Foreign Students Government Scholarship and Tianjin Chengjian University Outstanding Foreign Students Scholarships shall be awarded in accordance with the Interim Measures for the Administration of Scholarships for Foreign Students in Tianjin and the Merit Scholarship Selection Guidelines for Outstanding International Students of Tianjin Chengjian University.

Article 22 International student who violate laws or regulations of China or TCU, will be given following five disciplinary actions according to seriousness.

- (1) Warning sanction;
- (2) Serious warning sanction;
- (3) Demerit punishment;
- (4) Probation sanction;
- (5) Expulsion sanction.

Article 23 Who violates the Constitution of the People's Republic of China and disrupts the school and social order, will be disciplined as follows. If the case is minor plus sufficient realization and correction, serious warning or demerit punishment will be given; expulsion will be conducted if the case is serious plus refusal to correction.

Article 24 International students who violate Chinese laws & regulations and disrupt social order, are punished by judicial offices or law enforcement agencies. They will be given the following sanctions:

(1) Demerit punishment and more serious punishments will be given in case of security warning or fine.

(2) Probation sanction and more serious punishments will be given in case of security detention;

(3) Expulsion will be given in case of violating Chinese criminal laws.

Article 25 Expulsion will be given in case of drug taking, drug trafficking, or drug producing.

Article 26 Who holds or participates in such acts as illegal demonstrations or meetings, will be given probation sanction; Organizer of illegal demonstrations will be expelled from TCU.

Article 27 Who participates in cults or organizes cult activities shall be given demerit punishment or more serious punishments depending on seriousness of a case.

Article 28 Who is engaged in religious activities on campus shall be given serious warning sanction or more serious punishments depending on seriousness of a case.

Article 29 Who steals, defrauds the country's, collectives' or private's property shall be given the probation sanction and more serious punishments.

Article 30 Who gets drunk and rowdy, threatens others, endangers the safety of others' personal property or disrupts public order, shall be given serious warning sanction or demerit punishment if the circumstances are minor; demerit punishment and more serious punishments will be given in case of serious consequences.

Article 31 In case of high-tech crime, in addition to the compensation of loss, one shall be given serious warning sanction and more serious punishments depending on the case.

Article 32 Violation of the relevant provisions of dormitory management will be given the following penalties according to seriousness:

(1) For room change without permission one will be given warning sanctions or serious warning sanctions. (2) For illegal occupying room or bed or renting out bed, one will be requested to correct the behavior and will be given serious warning sanctions.

(3) For accommodating off-campus personnel without approval from dormitory manager, one will be given warning sanctions. One will be given demerit punishments and take responsibility for serious consequences caused by accommodation.

(4) For accommodating opposite sex or sleeping over in the dorm of opposite sex, one will be given demerit punishments and will be given more serious punishments;

(5) For disrupting the order of dormitory, seriously disturbing others, and refusing to

change bad behaviors after being educated, one will be given from warning sanction to more serious punishments according to the case.

(6) For violating relevant provisions of fire prevention and electricity utilization in the dormitory, one will be given warning sanction and more disciplinary actions. For violation against the regulations of fire prevention and electricity utilization leading to serious consequences, one will be given expulsion sanction;

(7) For violating other regulations of dormitory management, one will be given warning sanction and more actions according to the case.

Article 33 Students who scheme fistfights and scuffles, make troubles, give fake testimony and provide tools for criminal purposes will be given following punishments:

(1) For gang beating and injuring other people, one will be given demerit punishment and more serious punishment according to the seriousness of the case.

(2) For provoking troubles, one will be given serious warning sanction and more serious punishments according to the case. .

(3) For hit resulting in no injury, one will be given warning sanction. For hit resulting in minor injury, one will be given serious warning sanction and more serious disciplinary actions. For hit resulting in slight injury or serious injury, one will be given probation or expulsion from school.

(4) For fighting with arms, one will be punished probation or expelled from school based on seriousness of consequences.

(5) For deliberately providing false testimony to intervene investigation, one will be given serious warning sanctions or demerit punishments. For joining in fighting and providing false testimony, one will be given more serious punishments.

(6) For providing arms for fighting, without causing serious consequences, one will be given demerit punishment or probation sanctions. For providing arms for fighting resulting in serious consequences, one will be given probation or expulsion sanctions.

Article 34 For participating in any forms of gambling, joining a crowd in gambling, organizing gambling, or providing conditions for gambling, one will be given demerit punishment and more serious punishments.

Article 35 Any of the following acts -- disrupting public order, endangering public safety, damaging public facilities, violating communication rights which cause adverse effects, shall be punished as follows:

(1)For disrupting the public orders of places such as classrooms, apartments, venues, sports venues and others, one will be given serious warning sanction and more serious punishments according to the seriousness;

(2)For violating operating rules which cause accidents during the period of teaching and practicing, one will be given serious warning sanctions and more serious punishments;

(3)For damaging public facilities such as power supply, radio and communications, one will be given demerit punishment and more serious punishments according to the seriousness;

(4) For obstructing government to perform official business or school administrators to perform official duties, one will be given demerit punishment and more punishments in accordance with the law or school rules, and on basis of the seriousness.

Article 36 Driving gasoline motorcycle is forbidden on and off campus. Once found out, in addition to confiscating gasoline motorcycles, one will be given warning sanctions and more serious punishments on basis of the seriousness.

Article 37 Violating examination rules and cheating shall be dealt with in the light of the provisions of the Regulations on Disciplinary Punishment of Students in Tianjin Chengjian University.

Article 38 In case of any of the following circumstances, more severe punishments will be given.

- (1) More serious acts of violating rules and regulations which result in serious consequences.
- (2) Re-violating laws, rules and regulations during the punishment.
- (3) Threatening, intimidating and retaliating informants, witnesses and administrators.
- (4) Intimidating, bribing, inveigling and instigating others to violate laws and disciplines.
- (5) Colluding with off-campus personnel to commit crimes.
- (6) Organizing and planning to violate regulations and disciplines.
- (7) Conducting two or more disciplinary offenses.

Article 39 The allotted time for probation is generally one year. TCU has rights to terminate the probation sanctions ahead of time or extend the probation according to students' performances. For re-violating the regulations or disciplines during the period of probation, one will be given expulsion sanctions.

Article 40 Any disciplinary action shall be taken under the condition that the process is justified, evidence is sufficient, legal ground is solid, determination on the nature is accurate, and punishment is appropriate.

Article 41 In case of any discrepancy about punishment, one may file a written complaint with the school student complaint committee. The appeal process shall be carried out in accordance with the provisions of the Tianjin Chengjian University Student Appeal (Trial).

Article 42 Jurisdiction, procedures and management:

- (1) The student work office of School of International Education shall provide proposals in giving international students warning, demerit punishment, or probation sanction, and report to the School of International Education for review and decision making, and then report to directors in charge of TCU for approval.
- (2) The student work office of School of International Education should provide proposals in giving international students expulsion sanction, and report to the School of International Education for review and decision making, and then report to the principle office meeting for discussion and final decision.
- (3) Sanction notice shall be issued and delivered to the punished. One expelled shall be reported to the Tianjin Municipal Education Commission and the Tianjin Entry and Exit

Administration for reference. For Chinese government scholarship holders, written report shall be sent to the National Scholarship Council of China, and copied to embassies of students' home countries in China.

(4) Any violation shall be promptly investigated, or reported to the police station if necessary. Before decisions are made, the accused students are allowed to make statements and defend themselves.

(5) One expelled from TCU shall complete the formalities, including visa procedures, within one week after the decision is made. For those who fail to complete the formalities within prescribed time, the public safety agency has the right to take the necessary measures including repatriation.

(6) The sanction decision shall go public within a certain scope of TCU.

Article 43 Other types of disciplinary violation, shall be dealt with according to the similar or relevant provisions.

Chapter 6 Supplementary Provisions

Article 44 The management of student status shall be carried out, according to the Provisions on the Management of Student Status of Foreign Students in Tianjin Chengjian University and the Regulations on the Management of International Postgraduate Status in Tianjin Chengjian University.

Article 45 The School of International Education shall be responsible for the interpretation of the provisions.

Article 46 The Provisions shall come into force upon the date of enactment. .